



Conyer Cruising Club

Affiliated to the Royal Yachting Association

Constitution and Rules as approved on 4 November 2007

Rule 1: Title, Objects and Insignia

The name of the Club shall be CONYER CRUISING CLUB (CCC), its object to be the encouragement and support of amateur sailing and motor boating and associated activities. The Club's distinguishing burgee shall be CCC in gold letters on a dark blue background, middle "C" down.

Rule 2: Officers and Committee

President

The President shall be elected at the Annual General Meeting and hold office for 5 years.

Officers

The Officers of the Club shall be as set out below and elected at the Annual General Meeting. The Commodore must be a full member of the Club with a berth in Conyer Creek. Officers will hold office for 2 years and be eligible for re-election:

- Commodore
- Vice Commodore
- Up to 4 Rear-Commodores
- Treasurer
- Secretary
- Membership Secretary

Committee

The business of the Club shall be conducted by a general management committee consisting of the Officers and such other members as may be elected at an Annual General Meeting.

If a casual vacancy occurs the Committee may co-opt a member to fill the vacancy.

If the number of candidates proposed exceeds the number of vacancies to be filled an election shall be held by ballot.

Responsibilities

The Committee shall manage the affairs of the Club according to the rules and shall apply the funds of the Club to the objects of the Club.

The Committee shall make such by-laws, rules and regulations as they deem fit as to the management of club activities.

It shall be the responsibility of the Honorary Treasurer to keep a complete and accurate account of the Club's finances.

Honorary Auditor

An Honorary Auditor shall be appointed at the Annual General Meeting each year whose duty it shall be to audit the accounts of the Club for the then current year. In the event that the appointed auditor is unwilling or unable to act the Committee shall appoint a substitute.

Rule 3: Membership

Full Membership of the Club shall be available to persons, in furtherance of the objects of the Club, who are over the age of eighteen, have been proposed and seconded by members of the Club on the prescribed form and elected by the Management Committee. Any candidate unknown to the Committee must be introduced to not less than two members of the Committee before election.

Categories of Full Membership shall be:

1. **Family Members** – Couples and their children under age eighteen. Both adults eligible to vote.
2. **Single Members** – Single persons and their Children with one vote.
3. **Cadet Members** - A Cadet Section may be organised for children of members and friends under the age of eighteen.
4. **Honorary Life Membership** - Members who have given exceptional service to the Club shall be recommended for Honorary Life Membership by the Committee and shall be elected by a majority vote at an Annual General Meeting.
5. **Temporary Honorary Members** - Boat owners and their amateur crews (being members of other recognised clubs) may be invited by any officer, member of the Committee or person authorised by the Committee to become full members of the Club for a period of one month. This period may be extended at the discretion of the Committee. The names of these members shall be posted on the Club Notice Board.

Club House Membership

Is open to all berth holders of Swale Marina with their immediate family. Club House members will be entitled to use the Club House at all times except those occasions when Conyer Cruising Club Full Members have exclusive use for social functions, meetings, training events and other official business.

Club House Membership is also extended to:

- Visiting yachtsmen and women and their crew by water.
- Members of other recognised clubs affiliated to the RYA
- Club House Members are not eligible to join CCC racing, cruising or social events.

Rule 4: Subscriptions

The annual subscriptions for all classes of full membership shall be determined by the Committee and presented for approval at the Annual General Meeting. Members three months in arrears shall be notified by letter and failing payment, by the Committee meeting following such notification, will be assumed to have resigned from the Club.

Rule 5: Meetings

The Annual General Meeting shall be held between the end of the sailing season and the start of the next season, the date to be decided by the Committee. The Secretary shall notify all members in writing of the time and date of the Annual General Meeting at least seven days before the meeting.

The Committee may summon a Special General Meeting of members on their own resolution and shall also do so within 21 days of any requisition signed by not less than twelve members. The requisition shall state the object of the proposed meeting and the time and agenda shall be notified to all members not less than seven days before the date of such meeting.

Rule 6: Conduct of Members

In the event that the conduct of any member is, in the opinion of the Committee (or any twelve members certifying the same in writing) prejudicial or injurious to the character or interests of the Club, the Committee shall have the power, having given the member an opportunity to appear on his/her own defence before them, to request such member to resign forthwith. If such request is not complied with within fourteen days the matter shall be brought before a Special General Meeting convened for that purpose, when a two-thirds majority in a vote by ballot of members present shall cause the name to be removed by the list of members.

Any complaints or suggestions will be considered by the Committee if addressed in writing to the Honorary Secretary.

Rule 7: Amendment of Rules

Any proposition for formulating new rules or the amendment or repeal of existing rules (between Annual General Meetings) shall be sent in writing to the Hon. Secretary and endorsed by not less than twelve members. Such notice shall be posted in the club house for one month, and at the expiration of such a period the Hon. Secretary shall call a Special General Meeting for the purpose of considering such proposals, or they may be dealt with at the Annual General Meeting.

The General Committee shall have the power, on their own resolution, to propose new rules or alterations to existing rules and the same procedure shall apply. A two-thirds majority in a vote by ballot of members present at the Special or Annual General Meeting shall cause the proposals to become operative.

Swale Marina or its successors shall have the power to veto any proposal that in the view of the company would be detrimental to the boatyard business. Members are advised to discuss any proposal that is likely to affect the boatyard with the Commodore or Hon. Secretary prior to putting a proposal to the Annual General Meeting.

Rule 8: Limitation of Club's Liability

Members of the Club, their guests and visitors, may use the Swale Marina Clubhouse and facilities of the Club, entirely at their own risk and implicitly accept that:

- I. The Club or Swale Marina Services Ltd (SMSL) will not accept any liability for damage to or loss of property belonging to members, their guests or visitors to the club.
- II. The Club and SMSL will not accept any liability for personal injury arising out of the use of Club premises and any other facilities of the Club or out of participation in any event organised by the Club or SMSL, whether sustained by members, their guests or visitors or caused by the said members, guests or visitors, whether or not such damage or injury could have been attributed to or was occasioned by the neglect, default or negligence of any of the officers, committee or servants of the Club, directors, officers, employees of SMSL.
- III. Before inviting any guests or visitors onto the premises or to participate in events organised by the Club, members will draw their attention to this rule.

Club Standing Orders

Rule 1

the Hon. Secretary shall prepare an agenda of business to be considered at a General Meeting of the Club.

Rule 2

A motion must be proposed and seconded before any discussion can be allowed thereon.

Rule 3

When an amendment is proposed and seconded, no further amendment may be proposed until the previous one is disposed of.

Rule 4

No member may speak on any one subject for more than five minutes other than the mover of the proposition who may reply at close of debate.

Rule 5

Any member may move that next business be proceeded with and if seconded, the Chairman must put the same to the meeting without further debate.

House Rules

Rule 1

Members may introduce friends accompanying them, except on the occasion of a Committee, General or Special Meeting. Members are responsible for the conduct of their guests. No member may introduce any person who to their knowledge has been refused membership of the Club, or whose name has been struck off the list of members for non-payment of subscriptions or for any objectionable cause. Visitors and guests must be signed in by a member. Visitors and guests may be signed in up to six occasions in any one Club year.

Rule 2

No newspaper, periodical, book or other article, being the property of the Club or SMSL, shall be taken from the club house without the consent of a Committee member or SMSL. Any member destroying property of the Club or SMSL, or for which the Club or SMSL is responsible, shall (on assessment) pay the costs of repairing or replacing same.

Rule 3

No personal property or boat equipment of any kind shall be left in the club house.

Rule 4

Petrol, petrol cans and other hazardous materials are strictly prohibited in or around the club house.

Race Rules & Guidelines (open to Full Members of CCC)

General Rules

1. Club races except for the Spring Tide Series are all run using the IRCPS only – Not the ISAF Racing Rules for Sailing.
2. Races will not be started in wind strengths above force six (27 Kts). Junior Helm Force four (16 Kts). The Race Officer will decide if an adverse forecast will prevent the race starting.
3. There are no protests in CCC races.